

## Visual arts - Planning and progress form

Teacher's name:

Session:

Candidate's name:

Candidate's session number:

School name:

School number:

### Completion of this form

The completion of this form by each candidate and their teacher for visual arts is a mandatory requirement. This will strengthen the process of producing material for assessment and support the authenticity of a candidate's work. The form has a section for each assessment component (comparative study, process portfolio and exhibition). You may decide to discuss all three components during the same meeting or to have dedicated meetings for each component. The completed form must be submitted to the IB with the internal assessment material for each candidate whose work is part of the sample for moderation. Additionally, the IB may request that the forms for other candidates are also submitted for scrutiny.

### Candidate

This form must be completed during the planning and progress of your visual arts work. It is a record of three interactions with your visual arts teacher about each component. In the first interaction you should discuss your artistic interests and on what artists and art-making forms you are planning to focus on. In the second interaction you should discuss how you have progressed in your research, experimentations and/or practical work, and how your ideas, skills, processes and techniques have been reviewed and refined. In the third interaction you should discuss your draft work and receive feedback. You are also encouraged to review with your teacher the quality of the digital documentation, the way your work is presented and whether all assessment requirements are being met.

### Teacher

You must have at least three interactions with each candidate. For each component the first conversation will be about the candidate's progress and plans, checking that they understand the assessment criteria and the requirements for the level they are entered for. A second session will be focused on the candidate's progress and on academic honesty issues. The final discussion will be about the comparative study and the curatorial rationale drafts; for the process portfolio you will check that the correct selection of art-making forms is included and that sources are acknowledged. You are allowed to provide comments on the candidate's drafts but not to edit their work. Please review each candidate's ePortfolio, checking the quality of the digital documentation and making sure that all requirements are met with no duplication of work. Other interactions are permitted, but only these three should be recorded on this form.

### Section A: the comparative study

Planning and progress	Candidate's comments <i>You are advised to include your comments soon after each interaction.</i>	Date
First interaction		
Second interaction		
Third interaction		

Teacher's comments:

**Section B: the process portfolio**

<b>Planning and progress</b>	<b>Candidate's comments</b> <i>You are advised to include your comments soon after each interaction.</i>	<b>Date</b>
<b>First interaction</b>		
<b>Second interaction</b>		
<b>Third interaction</b>		

Teacher's comments:

**Section C: the exhibition**

<b>Planning and progress</b>	<b>Candidate's comments</b> <i>You are advised to include your comments soon after each interaction.</i>	<b>Date</b>
<b>First interaction</b>		
<b>Second interaction</b>		
<b>Third interaction</b>		

Teacher's comments

**Completed declarations:**

*I confirm that my comments above are accurate.*

Candidate's name:

Date:

Teacher's name:

Date: